**Authority to Fundraise on behalf of**

**LORD MAYOR’S DISTRESS RELIEF FUND  
Name and Year of Appeal**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **FINANCIAL REPORTING STATEMENT** | | | Your reference: \_\_\_\_\_\_\_ | | |
| Name: |  | | | | |
| On behalf of: |  | | | | |
| Address: |  | | | | |
|  | Suburb: |  | | Postcode: |  |
| Telephone number: |  | | | | |
| Email: |  | | | | |

**MONEY RECEIVED**

|  |  |
| --- | --- |
| Tickets sales | $ |
| Donations | $ |
| Raffles | $ |
| Auctions | $ |
|  |  |
|  |  |
| **Gross proceeds of activities** | **$** |

**LESS EXPENSES**

|  |  |
| --- | --- |
| Advertising | $ |
| Printing/Stationary | $ |
| Prizes | $ |
| Venue Hire | $ |
|  |  |
| **Total expenses** | **$** |

|  |  |
| --- | --- |
| **Net proceeds** | **$** |

|  |  |
| --- | --- |
| Date proceeds were transferred to the  licence holders nominated bank account: |  |
| Method of payment: |  |

**DECLARATION**

I certify that the above monies were banked and the expenses incurred are true and correct.

Print name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_